



WAKEFIELD RETIREMENT BOARD

Thursday, July 19, 2018

8:00 A.M.

WILLIAM J. LEE MEMORIAL TOWN HALL
1 Lafayette Street, Wakefield, MA 01880
Second Floor Conference Room

BOARD MEMBERS PRESENT:	Kevin Gill, Chairperson Richard J. DeFelice Daniel Sherman Philip Rogers, Sr. Richard E. Smith	ADMINISTRATION PRESENT:	Administrative Assistant – Sherri A. Dalton Executive Director – Cathy Cheek
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----- TOPICS OF DISCUSSION -----

Call to Order	Chairperson Kevin Gill called the meeting to order at 8:00 a.m.
Public Participation	<p>There was no Public Participation.</p> <p>Chairperson Gill asked the Board Members going forward to wait to be recognized by him before speaking as it makes it easier for Sherri to accurately take the Minutes. He thanked the Board Members for their cooperation.</p>
Approval of Regular Minutes – June 21, 2018	<p>Daniel Sherman motioned to correct a typo in the Supplemental Regulations – Part-time Employees section of the Minutes and then approve the Regular Board Minutes of June 21, 2018 as amended. Philip Rogers, Sr. seconded. Richard J. DeFelice commented that he did not make disparaging comments as noted in the last paragraph of Richard E. Smith's comments. Richard E. Smith noted that the Minutes does not say disparaging, they say defaming. Mr. DeFelice takes issue with the characterization of being defaming. Motion passed 5-0-0.</p> <p>Philip Rogers, Sr. asked that Richard Smith and Richard DeFelice stop going after each other and work things out. Mr. Smith replied that he takes offense to that comment and went on to say that he will not tolerate that type of behavior as Police Chief in his staff meetings and he has spoken out in Department Head meetings when people have said things that are out of the realm of discussion because demeaning comments have no place in a public meeting. It is not a personal thing and if anyone had said it he would have said something to that person also. Mr. Smith further stated that this is business and he is a firm believer in praise in public, criticize in private. As Chief, this is how he runs his department and he expects the same in these meetings. There is no place to criticize or defame an employee in public. Mr. DeFelice thanked Mr. Smith for his comments but his issue is with the way it was characterized.</p>
Cash Books	The Board Members were in receipt of the Cash Reconciliation including bank statements, trial balance, Cash Receipts, Cash Disbursements, Adjusting Journal Entries and Cash Flow Forecast for the month of May 2018. Daniel Sherman motioned to accept as presented, the cash books and cash flow forecast for the month of May 2018. Richard E. Smith seconded. Motion passed 5-0-0.

**Membership
Census**

The Board Members were in receipt of the following current membership census dated 01/01/2018 – 07/13/2018. Philip Rogers, Sr. motioned to approve the Membership Census as presented. Daniel Sherman seconded. Motion passed 5-0-0.

Approved new member Catherine Hiegel – School – 06/11/2018

Approved new member Ryan Gilligan – WMGLD – 06/14/2018

Approved new member Deidre Sandonato – School – 07/01/2018

Approved new member Matthew Cummings – DPW – 07/02/2018

Approved ASF Transfer Nathan T. Bell – School – 05/17/2018

Approved ASF Refund Karen A. Coneeny – School – 05/31/2018

Approved ASF Transfer Tia J. Forlizzi – School – 05/31/2018

Approved ASF Refund Lois Benjamin – School – 05/31/2018

Approved Superannuation Retirement benefits for Cynthia Linscott – Accounting Department – 06/20/2018

Approved Superannuation Retirement benefits for Maria Plunkett – School – 06/29/2018

Approved Superannuation Retirement benefits for Carol Antonelli – DPW – 07/11/2018

**Monthly
Budget – June
2018**

Board Members were in receipt of the June 2018 Monthly Budget.

**Group 4
Employee
Reaching Age
65**

The Board Members were in receipt of the rule of service between age 65 and 70 for members of the Retirement System.

Daniel Sherman motioned to allow Eugene J. Sullivan, Jr. to continuing working past the age of 65 if he so chooses. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

**Supplemental
Regulations –
Part-time
Employees**

The Board Members were in receipt of the letter from Attorney Michael Sacco in which the Retirement Board asked Attorney Sacco to opine regarding amending the Board’s existing membership regulations for Traffic Supervisors. Attorney Sacco stated that all the Board needs to do is rescind the regulation that states Traffic Supervisors are eligible for membership. With respect to existing members who are Traffic Supervisors, once an employee achieves member-in-service status, that member must remain a member-in-service for so long as the member’s employment has not been terminated. Two members of the Traffic Supervisors were in attendance.

Daniel Sherman motioned to rescind the current regulations for Traffic Supervisors that states they are eligible for membership as stated by Attorney Sacco. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

The Board Members were also in receipt of the same letter from Attorney Michael Sacco in which the Retirement Board asked Attorney Sacco to opine regarding Student Police Officers eligible for membership. Attorney Sacco stated that the Board would need to characterize the time spent as the Academy as provisional, and/or to condition their membership upon completion of and graduation from the Academy. Attorney Sacco suggested the language “notwithstanding any language in the Board’s membership regulation to the contrary, individuals who the Wakefield Police Department hire whose continued employment is contingent upon graduation from an accredited Massachusetts Police Academy or equivalent agency shall not be eligible for System membership unless and until the employee graduates said Academy”.

Daniel Sherman motioned to adopt the language as stated by Attorney Michael Sacco. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Daniel Sherman motioned to accept Membership for Adam Hembrough, Matthew L.

Malone and Patrick R. Sullivan. Philip Rogers, Sr. seconded. Motion passed 4-0-1 with Daniel Sherman, Philip Rogers, Sr., Richard J. DeFelice and Kevin Gill voting in favor of the motion. Richard E. Smith abstained from the vote.

Correspondence

PERAC Memo 19/2018 – Tobacco Company List

PERAC Memo 20/2018 – PROSPER and Compliance with the 91A Process

PERAC Memo 21/2018 – Mandatory Retirement Board Member Training – 3rd Quarter 2018

Michael Sacco – Gomes Superior Court Decision and Vernava Update

DALA – First Pre-Hearing Order – Michael O’Sullivan

The Voice – July 2018

Daniel Sherman motioned to place the Correspondence on file as presented. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Monthly Refunds /Transfers / Makeups / Buybacks

Daniel Sherman motioned to approve the request of Thomas Mercer, DPW to buyback MWRA and Mass Turnpike membership of 7 years 10 months. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Daniel Sherman motioned to approve the request of Adam Hembrough, Police to buyback Veteran Service of 1 year. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Daniel Sherman motioned to approve the request of Catherine Hiegel, School to purchase part-time employment with the School Department of 4 months. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Daniel Sherman motioned to approve the request of Daniel Conroy, Light for a refund of 16 years 1 month. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Intent to Retire

The Board noted the Intent to Retire for Carol Antonelli, DPW for 7/11/2018.

The Board noted the Intent to Retire for Michael P. Collins, DPW for 7/28/2018.

The Board noted the Intent to Retire for Margaret Conway, School for 8/1/2018.

Matters Not Anticipated By The Chair Within 48 Hours of Meeting

No Members or Administration had comments.

Warrant Review and Signing

The Board members reviewed and signed the following Warrants: Warrant 18-6-2 in the amount of \$9,541.54; Warrant 18-6-3 in the amount of \$5,170.12; Warrant 18-6-4 in the amount of \$888,881.90; Warrant 18-6-5 in the amount of \$(1,933.41) and Warrant 18-7-1 in the amount of \$753.41.

Next Board Meeting

The next regular Retirement Board Meeting has been scheduled for Wednesday, August 22, 2018 at 8:00 a.m.

Adjournment Daniel Sherman motioned to adjourn at 9:02 a.m. Philip Rogers, Sr. seconded. Motion passed 5-0-0.

Respectfully submitted,



Sherri A. Dalton
Administrative Assistant