



TOWN OF WAKEFIELD

RETIREMENT BOARD

MEETING MINUTES

March 25th, 2021 | 8:00 a.m.

Via Zoom: <https://zoom.us/j/97939270833>

Board Members Present: All five (5) Board Members were present - Kevin Gill, Chair; Joseph P. Albert, Jr.; Sherri A. Dalton; Dennis P. Fazio and Daniel W. Sherman.

Staff Present: Cathy Cheek, Executive Director.

Call to Order: Chairman Gill called the meeting to order at 8:00 a.m.

Public Engagement: There was no public engagement.

Approval of Minutes: Daniel W. Sherman motioned to approve the February 18th, 2021 regular Retirement Board Meeting Minutes. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Monthly Budget: Board Members were in receipt of the February 2021 Monthly Budget.

Annual Statement: Daniel W. Sherman motioned to adopt the Annual Statement of the Wakefield Retirement Board for the Year Ended December 31, 2020. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Awad Decision and Creditable Service: After a lengthy discussion regarding buyback time for elected officials, the Board took no action.

New Members: Daniel W. Sherman motioned to approve new membership for Debra Evangelista, DPW employee, Group 1 as of February 22nd, 2021. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to approve new membership for Cole Giles, Light Department employee, Group 4 as of February 22nd, 2021. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to approve new membership for Pamela Cruciani, DPW employee, Group 1 as of March 08th, 2021. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Intent to Retire: Daniel W. Sherman motioned to acknowledge the intent to retire for Neil Burgess, on February 19th, 2021, employee of the DPW with 13 years 0 months creditable service. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to acknowledge the intent to retire for Mark Pebley, on March 06th, 2021, employee of the Light Department with 30 years 11 months creditable service. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to acknowledge the intent to retire for James Jellison, on May 01st, 2021, employee of the School Department with 14 years 6 months creditable service. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to acknowledge the intent to retire for Francis Buckley, III, June 01st, 2021, employee of the DPW with 14 years 5 months creditable service. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.



Member Makeups per Ch. 32, §4(2)(c): Daniel W. Sherman motioned to approve the request of Debra Evangelista to purchase 2 months part-time employment with Town Hall. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Member Refunds: Daniel W. Sherman motioned to approve the ASF refund of 7 years 9 months for Josiah Curry, Police Department employee. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote. Daniel W. Sherman motioned to approve the ASF refund of 10 months for Gia Leach, School Department employee. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Transfer to Other Systems: Daniel W. Sherman motioned to approve the ASF transfer for Samantha Freeman, School Department employee, to MTRS, 6 months. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Warrants: Daniel W. Sherman motioned to approve Warrant 21-2-2 Staff Payroll February in the amount of \$9,198.78 as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve Warrant 21-2-3 Noncontrib Payroll February in the amount of \$3,062.48 as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve Warrant 21-2-4 Contrib Payroll February in the amount of \$994,015.74 as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve Warrant 21-2-5 redeposited Contrib Payroll February in the amount of (\$6,042.62) as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve A/P Warrant 21-3-1 in the amount of \$1,374.20 as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve A/P Warrant 21-3-2 in the amount of \$290,723.24 as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Daniel W. Sherman motioned to approve Warrant 21-3-3 void Payroll in the amount of (\$729.94) as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Correspondence: PERAC Memo 11/2021 – Benefit Calculation Submissions via PROSPER; PERAC Memo 12/201 – Tobacco Company List; The Voice – March 2021; PRIM Board Quarterly Update Fourth Quarter 2020. Daniel Sherman motioned to place the correspondence on file as presented. Sherri A. Dalton seconded. Motion passed 5-0-0 by a roll call vote.

Announcements & Acknowledgements: Sherri A. Dalton thanked Executive Director Cheek for all the information and work she provided to the Board regarding the Awad Decision. Executive Director Cheek stated she needs the Board Members to physically sign the Annual Statement. Kevin Gill reminded the Board Members to complete their Statement of Financial Interest; the Cola Hearing is April 15th, 2021.

Matters Not Anticipated: There were no unanticipated matters.

Next Regular Board Meeting: Thursday, April 15th, 2021 at 8:00 a.m. via Zoom virtual meeting.

Adjournment: Sherri A. Dalton motioned to adjourn at 9:07 a.m. Daniel W. Sherman seconded. Motion passed 5-0-0 by a roll call vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cathy Cheek".

Cathy Cheek
Executive Director and Retirement Board Clerk

APPROVED