

# **WAKEFIELD RETIREMENT BOARD**

William J. Lee Memorial Town Hall

KEVIN GILL, Chair  
RICHARD J. DEFELICE  
PHILIP ROGERS, SR.  
DANIEL SHERMAN  
RICHARD E. SMITH



CATHY CHEEK  
Executive Director

SHERRI A. DALTON  
Administrative Assistant

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## **NOTICE OF MEETING – RETIREMENT BOARD**

**DATE:** November 15, 2018  
**CALL TO ORDER:** 8:00 A.M.  
**PLACE:** William J. Lee Memorial Town Hall  
Town Council - Conference Room – 2nd Floor

- 1) **Public Participation**
- 2) **Approval of Minutes**
  - a. Regular Board Minutes of October 18, 2018
- 3) **Cash Books**
  - a. September 2018
- 4) **Approval of Membership Census**
  - a. 1/1/18 – 11/9/18
- 5) **Monthly Budget**
  - a. October 2018
- 6) **Annual Budget**
  - a. 2019
- 7) **Dependent Allowance**
  - a. Julie Delory
- 8) **Group 4 Employee Reaching Age 65**
  - a. Richard E. Smith
- 9) **Correction of Error**
  - a. Julie Hopkins-White

**10) Correspondence:**

- a. PERAC Memo 30/2018 – Appropriation Data Due October 31, 2018
- b. PERAC Memo 31/2018 – Disclosure of Compensation
- c. PERAC Memo 32/2018 - Procurement
- d. The Voice – November 2018

**11) Monthly Refunds/Transfers/Buybacks/Makeups**

a. **Transfers Out**

- 1. Maureen Howlett, WHA, to Danvers Retirement, 7 Years 3 months
- 2. Patrick Sullivan, Police, to Reading Retirement, 1 month

**12) Matters Not Anticipated By The Chairman Within 48 Hours of Meeting**

**13) Monthly Warrant Review and Signing**

**14) Next Regular Board Meeting**

- a. December 13, 2018 @ 8:00 a.m.

**15) Adjourn**