

WAKEFIELD RETIREMENT BOARD

William J. Lee Memorial Town Hall

KEVIN GILL, Chair
RICHARD J. DEFELICE
PHILIP ROGERS, SR.
DANIEL SHERMAN
RICHARD E. SMITH



CATHY CHEEK
Executive Director

SHERRI A. DALTON
Administrative Assistant

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NOTICE OF MEETING – RETIREMENT BOARD

DATE: November 15, 2018
CALL TO ORDER: 8:00 A.M.
PLACE: William J. Lee Memorial Town Hall
Town Council - Conference Room – 2nd Floor

- 1) **Public Participation**
- 2) **Approval of Minutes**
 - a. Regular Board Minutes of October 18, 2018
- 3) **Cash Books**
 - a. September 2018
- 4) **Approval of Membership Census**
 - a. 1/1/18 – 11/9/18
- 5) **Monthly Budget**
 - a. October 2018
- 6) **Annual Budget**
 - a. 2019
- 7) **Dependent Allowance**
 - a. Julie Delory
- 8) **Group 4 Employee Reaching Age 65**
 - a. Richard E. Smith
- 9) **Correction of Error**
 - a. Julie Hopkins-White

10) Correspondence:

- a. PERAC Memo 30/2018 – Appropriation Data Due October 31, 2018
- b. PERAC Memo 31/2018 – Disclosure of Compensation
- c. PERAC Memo 32/2018 - Procurement
- d. The Voice – November 2018

11) Monthly Refunds/Transfers/Buybacks/Makeups

a. **Transfers Out**

- 1. Maureen Howlett, WHA, to Danvers Retirement, 7 Years 3 months
- 2. Patrick Sullivan, Police, to Reading Retirement, 1 month

12) Matters Not Anticipated By The Chairman Within 48 Hours of Meeting

13) Monthly Warrant Review and Signing

14) Next Regular Board Meeting

- a. December 13, 2018 @ 8:00 a.m.

15) Adjourn