



TOWN OF WAKEFIELD

RETIREMENT BOARD

Kevin Gill, Chair
Joseph P. Albert, Jr.
Sherri A. Dalton
Dennis P. Fazio
Daniel W. Sherman

Cathy Cheek, Executive Director, ccheek@wakefield.ma.us

NOTICE OF MEETING AGENDA
March 26, 2020 | 8:00 a.m.
William J. Lee Memorial Town Hall
1 Lafayette Street, Wakefield
Via Conference Call

ITEM 1 | Call to Order

ITEM 2 | Public Engagement

Any member of the public who wishes to address the Retirement Board is asked to submit any comments or concerns via email to the Executive Director ccheek@wakefield.ma.us no later than 7:00 a.m. on March 26, 2020.

ITEM 3 | Board Minutes

Approval of February 20, 2020 Regular Retirement Board Meeting Minutes. Vote anticipated.

ITEM 4 | Cash Books

Approval of January 2020 Cash Books. Vote anticipated.

ITEM 5 | Monthly Budget

A. February 2020

ITEM 6 | 2019 Annual Statement

A. Period Ending 12/31/19. Vote anticipated.

ITEM 7 | Intent to Retire

A. Maureen Burgess, School, 20 years 11 months, February 15, 2020

ITEM 8 | Correspondence – Vote anticipated.

A. PERAC Memo 12/2020 – IRS Determination Letters

B. PERAC Memo 13/2020 – Updated Forms on the PERAC Website

C. PERAC Memo 14/2020 – Required Minimum Distribution: Still Age 70 ½ For This Year's Notifications

D. PERAC Memo 15/2020 – Coronavirus: Contingency Planning

E. PERAC Memo 16/2020 – Coronavirus Update

F. PERAC Memo 17/2020 – Coronavirus Impact

G. PERAC – Audit Report – January 1, 2014 – December 31, 2017

H. The Voice – March 2020



ITEM 9 | Matters Not Anticipated for Agenda

Any matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Board.

ITEM 10 | Announcements & Acknowledgements

Board members may offer notices or recognitions.

ITEM 11 | Warrants

Monthly review and signing

ITEM 12 | Next Regular Board Meeting

Thursday, April 9, 2020 @ 8:00 a.m.

ITEM 13 | Adjournment

Vote anticipated.