

Minutes

Finance Committee

May 14, 2020

Meeting called to order at 7:01 PM by Dan Sherman

Present by ZOOM Meeting #87521306573: Dennis Hogan, Stefan Chase, Don Ravenelle, Gerard Leeman, Jim Sullivan, Brian Cusack, Dan Sherman, Peter McManama, Joanne Reilly, Bill Boodry, Aimee Forsythe, Jan DiGiambattista, Doug Butler and Joe Bertrand.

Absent: Evan Kenney

Also in Attendance: Town Administrator Stephen P. Maio, Town Accountant Kevin Gill, DPW Director Joseph Conway and Capital Planning Chairman Frank Leone

- 1) Public Participation: None
- 2) Approval of Minutes of April 2, 2020 and April 9, 2020 (Forecasting Sub Committee)

Motion to approve the minutes of April, 2, 2020 by James Sullivan seconded by Jan DiGiambattista with all in favor.

Motion to Approve the Minutes of April 9, 2020 (Forecasting Subcommittee) by Doug Butler seconded Joanne Reilly with all members of the Subcommittee in Favor.

- 3) FY2021 Revised Capital Presentation

Joe Conway and Frank Leone presented the revised Capital Budget in the amount of \$1,010,560 Tax Levy \$112,500 Sewer Enterprise and \$82,500 Water Enterprise. The Committee questioned various line items.

- 4) FY2021 Revised Budget Presentation

Town Administrator Maio presented the following reductions in Town Council's proposed FY 2021 Budgets

- a) Police \$38,000
- b) DPW \$110,500
- c) Health Insurance \$100,000
- d) Library \$50,000

Police budget was reduced to account for July 4th celebration cancellation. DPW was reduced by way of attrition and not filling budgeted positions that were vacant. Health Insurance was reduced because of the size of the expected return to the General Fund of monies not to be spent. The Library proposed budget was reduced because of the expected lack of need of Pages.

- 5) Union Contracts

Town Administrator Maio presented the following Union Contracts

- a) Police

- b) Fire
- c) Supervisors in various departments

All contracts were the same regarding COLAs. Contracts did vary in other areas.

6) Committee Comments:

Pete McManama and Dan Sherman offered comments on the School Budget. Both indicated that signs were that the proposed budget would be reduced by \$400,000 for Fiscal 2021. Pete McManama indicated that the School department would be voting on the budget reduction on Tuesday May 26, 2020.

Dan Sherman highlighted the following issues in the School Department:

- a) Higher enrollment in the incoming Kindergarten class
- b) Lack of retirements
- c) Current year's budget being spent down on supplies etc.
- d) Current year's revolving funds are showing approximately \$300,000 less in revenue.
- e) New Guidelines for the next school year may severely limit class sizes
- f) School department may look to utilize the Special Education Reserve Fund this November.

Joe Bertrand stated that many bids had been requested for the Greenwood Roof project. It is hopeful that the price will be less than estimated.

Kevin Gill mentioned that the supplemental article for town department overruns due to the COVID 19 costs would be voted on at the Spring Town meeting. The funding would come from Free cash. It was noted that most would be reimbursed through State and Federal funding.

7) Motion to adjourn at 8:33 PM by James Sullivan seconded by Jan DiGiambattista and so voted unanimously.