

Wakefield Arts Council Meeting 3/5/23 7:00 -8:00 PM (Zoom)

Presiding: Ira Cummings and Lori Dupuis
Present: Marlene Veldwisch, Sarah Guerin, Diana Kennedy
Absent: Kathleen Shine Cain, Stephanie Martinovich

1. Vote to approve of minutes from 1/4/23: Approved
2. We have additional funds to award of \$1,755.00
 - a. Decided to distribute several larger grants rather distribute evenly
 - b. Wakefield High School
 - i. Increase by \$500
 - c. Human Rights Commission
 - i. Increase \$380
 - d. Greater Boston Stage
 - i. Increase \$375
 - e. Middlesex Concert Band
 - i. Increase by \$500
 - f. Diana to update SmartSimple
 - g. Lori to email Carolyn on process about communicating new numbers to grant recipients
 - h. Should we reserve any budget for tabling?
 - i. Not needed. We'll try the Farmer's Market, which is free. Let's table, but not reserve money
3. Grant Recipients Reception
 - a. Location: Albion Cultural Exchange
 - b. Date: Looking at 5/17 or 5/18, or possibly 5/13
 - c. Time: TBD (prob. 5-7pm)
 - d. Need to:
 - i. Send out invitations - evite (Ira)
 - ii. Included town councilors, Sherri Dalton
 - e. Organize food - (Marlene + ?)
 - i. Zuzu, Laurie's 909, Wegmans \$250 - same as last year
 - ii. Drinks
 - iii. Paperware \$25(plates, napkins, cups)
 - f. Communicate with Albion Cultural Exchange (Lori)
 - g. Communicate with AP Art Teacher at HS (Lori)
 - h. Communicate with Wakefield Item - (Diana)
 - i. Banner - (Ira)
4. New member
 - a. Marlene has received notice that she hasn't completed the correct paperwork and taken the oath.
 - b. Lori and Ira need to review the new applicant.

Next meeting topic: Finalize plan for reception