

# MYSTIC REPC

Mystic Regional Emergency Planning Committee



## Executive Committee Meeting

In person:

Wakefield Public Safety Building's Community Room  
1 Union Street, Wakefield 01880

or via Zoom:

<https://uso6web.zoom.us/j/86150605047?pwd=KeQoBXObEHncf6yND5zhhb2rsfWNd7n.1>

1-646-931-3860

Meeting ID: 861 5060 5047

Passcode: 166772

November 28, 2023 | 8:30 a.m.

## Agenda

1. Welcome
2. Introductions
3. Approve [meeting minutes from 9/26/2023](#)
4. Discussion:
  - a. Updated Proclamation
  - b. Distribute Bylaws
  - c. [Community Questionnaire](#) status
    - i. Responses received from Reading, Watertown, Lynn, Burlington, Chelsea, Belmont, and Medford
  - d. Status of Belmont and Wilmington membership
5. Treasurer's Report
  - a. Current balance
  - b. Communities with outstanding invoices (click to get electronic version)
    - i. [Concord](#), [Lexington](#), [Malden](#), [Medford](#), [Nahant](#), [North Reading](#), [Salem](#), [Saugus](#), [Somerville](#), [Watertown](#), [Woburn](#)

6. Report of Committees:

- a. Medical
- b. Industry
  - i. Kettle Cuisine: recent activity related to Lithium Ion batteries
- c. Training & Exercise
  - i. Begin the process to conduct a tabletop exercise

7. HMEP Grant updates:

- a. 2022 HMEP Grant: Salem (member) and Wilmington (perspective member) still to attend CAMEO training
- b. 2023 HMEP Grant: This proposal, if approved, would provide a Standalone Hazardous Materials Plan (HMERP) template for use by the Mystic member communities.
- c. 2024 HMEP Grant: If approved, it would allow us to: perform community capability assessments; maintain the CAMEO database and add 2023 data; conduct training and info sessions.
- d. Additionally, it will allow us to maintain the CAMEO database and add the Tier II data for 2023 calendar year.

8. Goals:

- a. Revitalize the Committee
- b. Provide ongoing training to member communities
- c. Engage the Business Community

9. Tasks:

- a. We need communities to provide the names and contact information for their REPC representatives via our [community questionnaire](#).
- b. We need communities to review their current Hazardous Materials Emergency Response Plans.
- c. We need communities to review the Special Location/ Critical Infrastructure records and update them, in order for us to map the locations using GIS.

10. Announcements

11. Other news:

- a. NASTTPO Houston Conference wrap up
- b. Discuss Kettle Cuisine Tabletop lithium-ion exercise and F-500 extinguishing agent
- c. SERC Update
- d. 2024 HMEP Grants

12. Open discussion:

- a. Member communities should share hazardous materials planning, training, and exercise information with the Committee.

13. Establish meeting dates for the year

14. Adjourn