



Wakefield Human Rights Commission General Meeting

October 17th, 2023 by Zoom

Commissioners Present: Jessica Sutich, Jillian Dymont, Sherri Oken, Jeremy Little

Commissioners Absent: Teresa Aravena-Gonzalez, Olivia Dannenberg, Rabbi Greg Hersh, Vanessa Westlake

Liaisons and Ad Hoc Members present: Amy Rando, Pete Davis (representing the school)

7:04 pm Call to order

1. No one from the public is present.
2. Approval of August 2023 HRC general meeting minutes
 - a. Not enough voting members present. Will postpone to the next meeting.
 - b. Approval of September General meeting minutes
 - i. Jeremy moved to approve. Sherri seconded. All in favor.
3. Operations
 - a. Financial Report
 - i. Sherri needs to be reimbursed for Hate Has No Home signs. Check should appear on next list.
 - ii. **Sherri and Jill to meet with Jackie Sorrento to clarify some numbers on the financial list.**
 - b. **Email List: Sherri to check the WHRC email list to see if everyone is listed on the group.**
 - c. Electronic Storage of Documents and Graphics
 - i. Sharepoint is in the process of being set up. Working out access details with Jenn McDonald. **Jess will share access info when it's more populated with documents.**
 - ii. Jess made a recommendation to set up an outlook account and only use that for HRC communication. **Jess will send out instructions for setting up emails for everyone**
 - d. Open Commissioner seats
 - i. We need to do more recruiting for open seats.
 - ii. **Sherri to reach out to Library regarding attendance of Wakefield 101 11/2 6-7 at Americal so that we can recruit at that event.**
 - iii. **Sherri will share what she wrote for the recruitment so that everyone can share with their networks.**
 - e. Event Houskeeping notes: Book people early for events. For each event plan, have a contingency plan.
 - f. Evaluate our calendar to see if there are other opportunities for events.
 - i. Benefit: more availability
 - ii. Benefit: Don't overtax affinity groups
4. Activities – Jill to talk about the Speaker Series
 - a. November 6th, Virtual Event NAACP Affirmative Action speaker is booked @ 7:30
 - i. **Jess to Create a Save the Date and flyers. Use Canva. Create something for the Digital Display in Americal and Library.**
 - b. Speak Out Boston: Library held the event but we may do a follow up event and reach out to another option. Target marketing to families.
 - c. **Sherri to speak with Jill about getting stuff on the community calendar and how to reach out the Patch, etc.**
5. Town Events:
 - a. November 2nd, Sherri will be at Wakefield 101. Could use a second person in attendance schedules permitting.
 - b. Farmer's Market, Oct. 7th Town Day
 - i. **Jeremy will drop off the canopy at Sherri's**

