

Town of Wakefield
Capital Planning Committee

Meeting Date: Thursday, February 29, 2024 – Via Zoom

Members Attending: Frank Leone, Philip Renzi, Dan Calore, Frank Conte, Sam Hockenbury

Members Absent: Tracey DeCoursey

Others Attending: Joe Conway – Public Works Director

1. Meeting called to order at 7:02PM. A quorum was present.

2. Public Engagement

There was no public participation.

3. Meeting Minutes

The meeting minutes of the 2/8/24 Capital Planning Committee meeting were presented for review.

Dan Calore made a motion to approve the 2/8/24 Capital Planning Meeting Minutes as presented.

Seconded by Frank Conte. The motion was approved unanimously.

4. Capital Planning Committee Reorganization

Motion called by Frank Leone to appoint new Chairperson on account of Frank Leone resigning from committee. Motion from Dan Calore to appoint Philip Renzi. Seconded by Frank Conte. Vote 4-0 in favor of appointing Philip Renzi as Chairperson. (FL, DC, FC, SH), 1 abstaining (PR)

3. Capital Review - Joe Conway reviewed status of FY25 Capital requests followed by committee general discussion on request line items.

4. Future meeting dates confirmed: March 5 (School Dept to present, DPW to present), March 7 (Fire & Alarm to present, DPW present (if needed)), March 12 (Library to present), March 14, March 19, March 21. All Meeting Start times will be 7PM. All Meetings will be held via ZOOM.

5. Adjournment

Dan Calore motioned to adjourn meeting ; Seconded by Frank Conte. Meeting adjourned at 8:39PM.