

Lucius Beebe Memorial Library
Board of Library Trustees
Meeting Date: March 27, 2024

Meeting Location: Trustees Room at Beebe Library and Remote Meeting via Zoom

Trustees Present

Jeffrey Quinn, Aimee Lominac, Chris Barrett, Jackie Natale, Paul Gordon, Adam Rodgers; Staff: Catherine McDonald, Jaclyn Powers

Public- None

Quinn called the meeting called to order at 7:02

Motions to approve minutes— January minutes; Barrett motion to approve, Lominac second, unanimous consent; Executive session meeting minutes, Lominac motion to approve, Gordon seconded, unanimous consent; Out of Cycle Minutes (February), Barrett motion to approve, Lominac second, unanimous consent.

Staff Reports Motion to accept by Natale, Lominac seconded, discussion. Unanimous consent

Budget- Discussion of stairs resetting with an approximate cost of \$70k, timeframe unknown, pending start of work after 01JUL24. Director is hoping for September, based on Plaza Jazz and other events held on the steps of the library.

Building and Grounds- Rodgers asked if the sign will be replaced concurrently with the stairs, Director stated still searching for someone to do the project. Director brought up internet speed issue that is due to the VOIP phone/phone hardware.

Friends- Two Friends Meetings have occurred since Library Board of Trustees has met. Barrett mentioned Friends money that they have in their CD, talk about the Booksale, Facility for the Book Sale. Total membership reported at 317 and Friend's are working on a strategic plan. Booksale will be conducted in May, and they are contemplating a book collection box. Friends reported that the Booksale will shift towards a community event. Discussed "Phone Booth" spaces for taking calls/zooms/etc. for patrons and requesting funding from Friends for them.

Gift Funds- First Financial Trust has a new website with a different interface and Director reports that it works well.

Legislative Advocacy- Breakfast that the Director missed, but made contact with some representatives at the Chamber of Commerce Breakfast. Reports open lines of communication. State Aid no timeline for disbursement of funding. 1/3 of the Library Directors in the Commonwealth are new to the role based on information from a recent webinar.

Personnel- Collective Bargaining is in process, some inquiries about the role of the Trustees in the process. Director reports that she can be there in lieu of Trustees and keep the Trustee Board apprised of the process.

Strategic Planning Update- Needs assessments are completed. Responses from the community were good and Powers designed an infographic for MBLC plan submission. Looked at the length of time of staff

experience, noticed a decline in experience down from 17 years to 9 years on average. Frequent numbers of 0 years of experience for staff. Hope to have the strategic plan ready for the Trustees by May/June, due in October 2024.

IT Committee- Lominac suggested waiting until after the election for IT Committee, Quinn concurred. Lominac suggested the idea of an IT Liaison. Director suggested including having Meaghan in the conversation due to her knowledge and experience as Head of Tech.

Items not Reasonable Anticipated by the Chair- None.

Lominac discussed the Beebe Archive Art Book that the Director/Asst. Director brought to the meeting, Director explained what the intent and purpose is with the book for the future.

As this was Paul's final meeting, members thanked him for his service to the Board. It was noted that the next meeting is the day after the election.

Next Meeting scheduled for 24APR24.

Motion to Adjourn made by Barrett, Lominac seconded. Unanimous consent, meeting adjourned at 8:11pm.