

Wakefield Arts Council Meeting  
12/4/22 3:00—5:00PM Zoom  
Meeting Notes—Kathy Shine Cain

Present: Lori Dupuis, Ira Cummings, Diana Kennedy, Sarah Guerin,  
Kathy Cain, Marlene Veldwisch, Stephanie Martinovich

Sarah began the meeting with a brief explanation of grant criteria, priorities.

Diana explained that grantees from last year can still request reimbursement.

Discussion of this year's twenty-nine requests began with a review of how repeat requests have been dealt with in the past (in recent years, neither assured funding nor automatically disqualified).

Members agreed that eight projects did not meet requirements, either because of failure to secure venue or lack of connection to Wakefield.

The issue of two projects taking place in religious venues engendered extensive discussion, resulting in each receiving partial funding.

Discussion of other requests focused on track records, support from town organizations (e.g., PTOs), clarity of applications, and broadness of appeal. Decisions on funding can be found in the 2023 [spreadsheet](#).

A sum of \$350 was held for administrative costs, to be spent on the reception in May.

Related tasks: Maintenance of spreadsheet and disbursement—Diana, Rejection letters—Sarah (sent 12/5), Acceptance letters—Kathy, Ira, Lori, Stephanie, Marlene (to be sent after 12/19).

Next meeting will be held in first week of January, to discuss procedures for sending acceptances. Lori has sent a [Doodle Poll](#) to determine best meeting time.